



New Construction Pre-Closing Checklist

Ensure your new home is perfect before closing. Use this checklist to identify potential issues and document them for your builder.

Essentials: ■ Checklist ■ Pen or Pencil ■ Selections Sheet
■ Measuring Tape ■ Flashlight ■ Blue Painter's Tape

FLOORING

- Creaking stairs and floors
- Chips, paint stains, or scratches in hardwood flooring
- Broken or uneven tile or grout
- Ripples, holes, or stains in carpet

KITCHEN

- Chipping or scratches on countertops
- Chipping or breakage on kitchen cabinets
- Cabinet doors rubbing or misaligned
- Interior breakage where cabinets meet the wall
- Scratches/dents in appliances
- Garbage disposal runs properly
- Backsplash is even and sealed where it meets the countertops
- Range hood works and vents properly to the outside

BATHROOMS

- Chipping or scratches on tubs and sinks
- Chipping or scratches on countertops
- Rust stains or scratches on shower and tubs
- Flush toilets (using toilet paper) to check that pipes are open
- Any caulk splatters on tile and walls
- Water pressure is sufficient
- Hot water runs in an acceptable time span
- Tiles are properly grouted and even
- Scratches on faucets

WALLS AND CEILINGS

- Uneven or bowed walls
- Uneven paint coverage
- Denting and dinging on ceilings and walls
- Gaps in molding
- Popped nails

ELECTRICAL

- Test electrical outlets – confirm a plug will fit in each opening
- All lighting and fans work when switched on
- Light fixtures are centered

DOORS AND WINDOWS

- All windows and screens are installed
- All windows open smoothly
- Locks work on all windows
- Glass is intact in all windows
- All interior and exterior doors close properly
- Locks and latches operate properly
- Garage doors open and close properly
- Denting and dinging in garage doors
- Sealed properly around garage door

HVAC

- Check heat and AC to make sure they function properly
- Ask about what type of filters to use and where to replace them
- Ask about thermostats and get trained on how to use and program them
- Locate and learn how to operate your gas and water shutoff valves
- Test ALL smoke alarms

EXTERIOR

- Yard is properly graded with no standing water
- Landscaping and sod are healthy and properly installed
- Doorbell works
- No protruding nails in deck or porch
- Dead trees have been removed